Psyc 200: Research Methods in Psychology
Spring 2024

About This Course

Instructor Information

Instructor: Heather Molenda-Figueira (Dr./Prof. Figgy for short!)
Office: D241 Science Building
Virtual Office Hours: By appointment via Zoom
E-mail: hmolenda@uwsp.edu

Teaching Philosophy: What I enjoy most about teaching is sharing my knowledge and excitement about Psychology and encouraging students to want to learn more about this subject. Ultimately, I hope to inspire students to consider this field for their future career. To achieve this goal, there are several criteria that I deem essential to successful teaching, and these objectives drive my teaching method: 1) creating an environment for optimal learning, 2) establishing supportive personal interactions and availability, and 3) fostering critical thinking skills. My role is to guide students through the material, while at the same time making sure that they are active participants in the learning process.

Course Information

Course Description: Introduction to the research methods used in psychology including experimental and nonexperimental designs. Library research, conducting research, research ethics, and basics of writing in APA style.
Credits: 3
Prerequisite: PSYC 110
GEP: Critical and Creative Thinking (AD), Lab Science (AD)

Expected Instructor Response Times

- o I will attempt to respond to student emails within 24 hours. If you have not received a reply from me within 24 hours, please resend your email.
- o If you have a general course question (not confidential or personal in nature), please post it to the Weekly Course Q&A Discussion Forum found within the weekly modules' activity pages. I will post answers to all general questions there so that all students can view them. Students are encouraged to answer each other's questions too.
- o I will attempt to reply to and assess student discussion posts within 48 hours of discussions closing.
- o I will attempt to grade written work within 72 hours, however longer written assignments may take me longer to read and assess.

Communicate with your Instructor

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let me know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing me when difficulties arise during the semester so that we can help you find a solution.

Textbook & Course Materials (Bibliography)

Required Text: *Research Methods in Psychology* by Beth Morling, 4th Edition, W. W. Norton & Company, 2021. The textbook is available through text rental on campus.

Course Learning Outcomes

It is my ultimate hope that following this course, students will have gained a deeper understanding of how research in the field of Psychology is conducted, to become better critical thinkers, and to become better scientific writers.

Upon completion of this course students will be able to:

1. Analyze the methods, ethical standards, experimental design and results of research in Psychology
2. Locate credible sources
3. Summarize research
4. Interpret graphs and basic statistics
5. Demonstrate effective writing following APA style guidelines

You will meet the outcomes listed above through a combination of the following activities in this course:

- Participating in online group discussions
- Viewing lectures as well as supplementary videos
- Completing quizzes and unit exams on lecture materials
- Completing module review activities
- Writing an APA style research paper

Student Expectations

In this course you will be expected to complete the following types of tasks.
- communicate via email
- complete basic internet searches
- download and upload documents to Canvas
- read documents online
- view online videos
- participate in online discussions
- complete quizzes/tests online

- upload documents to Canvas to submit an assignment

Course Structure

This course will be delivered entirely online and 100% asynchronously through the course management system Canvas. You will use your UWSP account to login to the course from the Canvas Login Page. If you have not activated your UWSP account, please visit the Manage Your Account page to do so.

Attendance

Attendance will not be formally taken, but I will monitor how much students are logging on to Canvas. If you have not regularly logged on, I will contact you for further information on any issues you may be having personally, or with access to the course.

Grading Policies

Course Grading Policy

Grades will be based on your performance on Application Activities, Research Paper Drafts, the Final Research Paper, and Unit Exams. There are 15 Mini-lecture Practice Quizzes that allow for self-assessment of your knowledge of Mini-lecture content before your Unit Exams, but these will not be graded. A total of 685 points can be earned in this course.

Graded Course Activities

Click the **Assignments** link in Canvas to access assignment listing, categories and weights as applicable. Click the **Syllabus** link to see a chronological listing of assignments. Click the **Grades** link to see current grades. Overall assignments and accompanying points are listed below:

Activity	Total # of Activity	Points for Each Activity	% Total Grade/Activity	Total Points for Semester	Total % for Semester
Application Activities	12	15	2%	180	29%
Practice Quizzes	15	0	0%	0	0
Bibliography & Outline	1	55	9%	55	9%
Methods or Introduction	1	50	8%	50	8%
Abstract & Results or Discussion	1	50	8%	50	8%
Final Research Paper	1	65	10%	65	10%

Unit Exams	5	45	7%	225	36%

Letter Grade Assignment

Final grades assigned for this course will be based on the percentage of total points earned and are assigned as follows:

Letter Grade	Total Points	Percentage
A	581-625	93-100%
A-	563-580	90-92%
B+	544-562	87-89%
B	519-543	83-86%
B-	500-518	80-82%
C+	481-499	77-79%
C	456-480	73-76%
C-	438-455	70-72%
D+	419-437	67-69%
D	375-418	60-66%
F	0-374	0-59%

Participation

There will be no points awarded for participation, but as mentioned previously, I will be using discussions, chat sessions, and group work, to monitor participation in the course. If you are failing to access the Canvas course or complete assignments on time, I will reach out to you for further information on why you are experiencing such troubles. Together we'll work to come up with solutions for your success in the course going forward.

Viewing Grades in Canvas

Points you receive for graded activities will be posted to Grades. Click on the Grades link to view your points. I will do my best to post grades within 72 hours of the due dates, but feedback and grades for longer writing assignments may require more time. You will see a visual indication of new grades posted on your Canvas home page under the link to this course.

Completing Assignments

All assignments for this course will be submitted electronically through Canvas unless otherwise instructed. Assignments must be submitted by the given deadline or special permission must be requested from me *before the due date*. Be sure to pay

close attention to deadlines—extensions will not be given beyond the next assignment except under extreme circumstances. If an assignment is completed more than 2 days past the deadline, one point will be deducted from your score for each day the assignment is late.

Assignments

Application Activities: Application activities may take the form of research database searches, article readings and discussions or concept review activities in which you will apply the knowledge learned in your mini-lectures. You will also complete 2 surveys that will be used to collect data for our class research paper.

Practice Quizzes: Each weekly module has an associated multiple choice practice quiz that tests your knowledge of concepts covered in the mini-lectures. **These quizzes will not be graded**, and you will have 2 attempts to take the quiz. I recommend taking the quizzes without using your notes, as this will provide you with a more accurate assessment of your understanding of the module's concepts. **It is in your best interest to take the quizzes as a review for the Unit Exams.** If you miss a question, please refer to your notes or textbook to find the correct answers.

Unit Exams: There are 5 Unit Exams, each composed of a mixture of mostly multiple choice and some short answer questions. The exams test your knowledge of concepts covered in 3 modules. In lieu of using Honorlock, the Unit Exams will have a strict time limit, to prevent students from easily looking up answers to the questions. You may only make up exams if you provide evidence of personal or medical emergencies. If this occurs, you must contact me prior to the exam, and you will have 5 days in which to complete the exam.

Research Paper: You will be assigned a partner from class with whom you will write a research paper based on our class experiment. You will be notified of your partner, as well as which sections you personally will be responsible for, during the first week of class. I will be distributing a detailed writing guide and handout with further instructions as well as the grading rubric for the research paper assignment. Along with your partner, you will assemble the sections of the research paper into a final document the includes an APA style title page, abstract, introduction, method, results, discussion and reference section, along with a data table.

Research Paper Drafts: You and your writing partner will be responsible for composing the sections of your final Research Paper. Together, you will write an annotated bibliography and outline of the paper, and individually you will write either the Method or Introduction, and Abstract & Results or Discussion sections. You will receive feedback on your drafts from me, and these comments should be incorporated into your final paper.

Course Schedule

Refer to the Canvas course home page for pertinent information. Activity and assignment details will be explained in detail within each week's corresponding Module. As tasks come due, they will appear in your "to do" list. If you have any questions, please contact me for further details. **This syllabus, along with course assignments and due dates, are subject to change. It is your responsibility to check Canvas for**

corrections or updates to the syllabus. Any changes will be clearly noted in a course announcement or through email.

WEEK	TASKS	DUE DATE
1 **1/22-1/26**	☐ Read *Research Methods in Psychology* Ch 1: Psychology Is a Way of Thinking ☐ Watch All Lectures and Complete Practice Quiz ☐ Watch Class Experiment Survey Instructional Video and Complete Surveys	**1/28**
2 **1/29-2/2**	☐ Read *Research Methods in Psychology* Ch 2: Sources of Information ☐ Watch All Lectures and Complete Practice Quiz ☐ Watch PsycINFO Database Search Instructional Video and Complete PsycINFO Search activity	**2/4**
3 **2/5-2/9**	☐ Read "Presenting Results" (p. 523-559) in *Research Methods in Psychology* ☐ Watch All Lectures and Complete Practice Quiz ☐ Read "Is the Face Perception System Present at Birth?" and Complete Identifying Elements of Journal Articles Activity ☐ ***Begin Writing Methods Section***	**2/11**
4 **2/12-2/16**	☐ Read Research Methods in Psychology Ch 3: Three Claims, Four Validities ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Variables: Three Claims, Four Validities Activity ☐ **COMPLETE EXAM 1**	**2/18**
5 **2/19-2/23**	☐ Read Research Methods in Psychology Ch 4: Ethical Guidelines for Psychology Research ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Ethics in Research Discussion Activity ☐ **METHOD SECTION DUE**	**2/25**
6 **2/26-3/1**	☐ Read Research Methods in Psychology Ch 5: Identifying Good Measurement ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Measurement Concepts Activity ☐ ***Begin Writing Bibliography and Outline***	**3/3**
7 **3/4-3/8**	☐ Read Research Methods in Psychology Ch 6: Survey and Observations ☐ Watch All Lectures and Complete Practice Quiz ☐ Read "I Got Your Back" Journal Article and Complete Survey Research Article Activity ☐ **COMPLETE EXAM 2**	**3/10**

8 **3/11-3/15**	☐ Read Research Methods in Psychology Ch 7: Sampling: Estimating the Frequency of Behavior ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Sampling Concepts Activity ☐ **BIBLIOGRAPHY AND OUTLINE DUE** ☐ *Begin Writing Introduction Section*	**3/17**
3/16-3/23	**SPRING BREAK! ENJOY YOUR TIME OFF!**	
9 **3/25-3/29**	☐ Read Research Methods in Psychology Ch 8: Bivariate Correlational Research ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Analyzing and Describing Correlations Activity	**3/31**
10 **4/1-4/5**	☐ Read Research Methods in Psychology Ch 9: Multivariate Correlational Research ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Interpreting Multivariate Correlations Activity ☐ **COMPLETE EXAM 3** ☐ *Watch Data Analysis and Class Study Results Video and Begin Writing Results Section and Abstract*	**4/7**
11 **4/8-4/12**	☐ Read Research Methods in Psychology Ch 10: Introduction to Simple Experiments ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Understanding Experimental Design Activity ☐ *Begin Writing Discussion Section* ☐ **ABSTRACT AND RESULTS SECTION DUE** ☐ **INTRODUCTION SECTION DUE**	**4/14**
12 **4/15-4/19**	☐ Read Research Methods in Psychology Ch 11: Confounding and Obscuring Variables ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Identifying Threats to Internal Validity Activity	**4/21**
13 **4/22-4/26**	☐ Read Research Methods in Psychology Ch 12: Experiments with More than One Independent Variable ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Analyzing Main Effect and Interactions in Factorial Designs Activity ☐ **COMPLETE EXAM 4** ☐ **DISCUSSION SECTION DUE**	**4/28**
14 **4/29-5/3**	☐ Read Research Methods in Psychology Ch 13: Quasi-Experiments and Small-N Designs ☐ Watch All Lectures and Complete Practice Quiz ☐ Complete Designing and Interpreting Quasi- and Small-N Experiments Activity	**5/5**

| 15
5/6-5/10 | ☐ Read Research Methods in Psychology Ch 14: Replication, Transparency, and Real-World Importance
☐ Watch All Lectures and Complete Practice Quiz
☐ Complete Assessing Replications and Their Limitations Activity
☐ **FINAL PAPER DUE 5/8/24** | **5/12** |
| 16
5/13-5/17 | ☐ **COMPLETE EXAM 5** | **5/13-5/14** |

Technology

Canvas Support

Click on the [? Help] button in the global (left) navigation menu and note the options that appear:

Support Options	Explanations
Ask Your Instructor a Question Submit a question to your instructor	Use **Ask Your Instructor a Question** sparingly; technical questions are best reserved for Canvas personnel and help as detailed below.
Chat with Canvas Support (Student) Live Chat with Canvas Support 24x7!	**Chat**ting **with Canvas Support (Student)** will initiate a *text chat* with Canvas support. Response can be qualified with severity level.
Contact Canvas Support via email Canvas support will email a response	**Contact**ing **Canvas Support via email** will allow you to explain in detail or even upload a screenshot to show your particular difficulty.
Contact Canvas Support via phone Find the phone number for your institution	Calling the Canvas number will let Canvas know that you're from UWSP; phone option is available 24/7.
Search the Canvas Guides Find answers to common questions	**Search**ing **the Canvas guides** connects you to documents that are searchable by issue. You may also opt for **Canvas video guides.**
Submit a Feature Idea Have an idea to improve Canvas?	If you have an idea for Canvas that might make instructions or navigation easier, feel free to offer your thoughts through this **Submit a Feature Idea** avenue.

All options are available 24/7; however, if you opt to email your instructor, s/he may not be available immediately.

- Self-train on Canvas through the [Self-enrolling/paced Canvas training course](#)

Required Technology Skills

- Website navigation
- Internet search skills
- Use of Microsoft Word & Excel
- Download/upload documents from/to Canvas
- Video playback
- Use of email for correspondence with Instructor or Writing Partner
- Use of Zoom for consultations with Instructor or Writing Partner

Course Technology Requirements

- View this website to see [minimum recommended computer and internet configurations for Canvas](#).
- You will also need access to the following tools to participate in this course.
  - webcam
  - microphone
  - printer
  - a stable internet connection (don't rely on cellular)

Protecting your Data and Privacy

UW-System approved tools meet security, privacy, and data protection standards. For a list of approved tools, visit this website. https://www.wisconsin.edu/dle/external-application-integration-requests/

Tools not listed on the website linked above may not meet security, privacy, and data protection standards. If you have questions about tools, contact the UWSP IT Service Desk at 715-346-4357.

Here are steps you can take to protect your data and privacy.
- Use different usernames and passwords for each service you use
- Do not use your UWSP username and password for any other services
- Use secure versions of websites whenever possible (HTTPS instead of HTTP)
- Have updated antivirus software installed on your devices

Technology Support

- Visit with a [Student Technology Tutor](#)

- Seek assistance from the IT Service Desk (Formerly HELP Desk)
    - IT Service Desk Phone: 715-346-4357 (HELP)
    - IT Service Desk Email: techhelp@uwsp.edu

Other Policies

Absences due to Military Service

As stated in the UWSP Catalog, you will not be penalized for class absence due to unavoidable or legitimate required military obligations, or medical appointments at a VA facility, not to exceed two (2) weeks unless special permission is granted by the instructor. You are responsible for notifying faculty members of such circumstances as far in advance as possible and for providing documentation to the Office of the Dean of Students to verify the reason for the absence. The faculty member is responsible to provide reasonable accommodations or opportunities to make up exams or other course assignments that have an impact on the course grade. For absences due to being deployed for active duty, please refer to the Military Call-Up Instructions for Students.

Academic Honesty Policy & Procedures

Student Academic Disciplinary Procedures
UWSP 14.01 Statement of principles
The board of regents, administrators, faculty, academic staff and students of the university of Wisconsin system believe that academic honesty and integrity are fundamental to the mission of higher education and of the university of Wisconsin system. The university has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instances of academic dishonesty. Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors. Students who violate these standards must be confronted and must accept the consequences of their actions.
UWSP 14.03 Academic misconduct subject to disciplinary action.
(1) Academic misconduct is an act in which a student:
   (a) Seeks to claim credit for the work or efforts of another without authorization or citation;
   (b) Uses unauthorized materials or fabricated data in any academic exercise;
   (c) Forges or falsifies academic documents or records;
   (d) Intentionally impedes or damages the academic work of others;
   (e) Engages in conduct aimed at making false representation of a student's academic performance; or
   (f) Assists other students in any of these acts.

(2) Examples of academic misconduct include, but are not limited to: **cheating on an examination**; collaborating with others in work to be presented, contrary to the stated rules of the course; submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another **(including AI-generated work, see below)**; submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas; **stealing examinations or course materials**; submitting, if contrary to the rules of a course, work previously

presented in another course; tampering with the laboratory experiment or computer program of another student; knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

One goal of this course is for you to work on developing the discipline-specific writing skills that you will need to be successful as a professional in this field. I want to acknowledge that recent buzz about ChatGPT and other generative AI tools poses some interesting questions about the need for developing these skills, and how such tools can be used in higher education. Given that this technology is still in its infancy and that my goal is for you to develop your skills as a writer, the unauthorized use of ChatGPT, or other AI writing tools, is not permitted in this course. Students found to be using such tools will be considered as engaging in conduct aimed at making false representations of a student's academic performance, and therefore will be assigned a grade of zero for that assignment. Students will also be subject to disciplinary action as defined in the UWSP Academic Misconduct Policies.

Clery Act

The US Department of Education requires universities to disclose and publish campus crime statistics, security information, and fire safety information annually. Statistics for the three previous calendar years and policy statements are released on or before October 1st in our Annual Security Report. Another requirement of the Clery Act, is that the campus community must be given timely warnings of ongoing safety threats and immediate/emergency notifications. For more information about when and how these notices will be sent out, please see our Jeanne Clery Act page.

Commit to Integrity

As a student in this course (and at this university) you are expected to maintain high degrees of professionalism, commitment to active learning and participation in this class and also integrity in your behavior in and out of the classroom.

Confidentiality

Learning requires risk-taking and sharing ideas. Please keep your classmates' ideas and experiences confidential outside the classroom unless permission has been granted to share them.

Copyright infringement

This is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act. Each year students violate these laws and campus policies, putting themselves at risk of federal prosecution. For more information about what to expect if you are caught, or to take preventive measures to keep your computing device clean, visit our copyright page.

Dropping UWSP Courses

It is the student's responsibility to understand when they need to consider unenrolling from a course. Refer to the UWSP Academic Calendar for dates and deadlines for

registration. After this period, a serious and compelling reason is required to drop from the course. Serious and compelling reasons includes: (1) documented and significant change in work hours, leaving student unable to attend class, or (2) documented and severe physical/mental illness/injury to the student or student's family.

Drug Free Schools and Communities Act

The Drug Free Schools and Communities Act (DFSCA) requires institutions of higher education to establish policies that address unlawful possession, use, or distribution of alcohol and illicit drugs. The DFSCA also requires the establishment of a drug and alcohol prevention program. The Center for Prevention lists information about alcohol and drugs, their effects, and the legal consequences if found in possession of these substances. Center for Prevention – DFSCA

Emergency Procedures

- See UW-Stevens Point Emergency Procedures at www.uwsp.edu/rmgt/Pages/em/procedures for details on all emergency response at UW-Stevens Point."

Equal Access for Students with Disabilities

UW-Stevens Point will modify academic program requirements as necessary to ensure that they do not discriminate against qualified applicants or students with disabilities. The modifications should not affect the substance of educational programs or compromise academic standards; nor should they intrude upon academic freedom. Examinations or other procedures used for evaluating students' academic achievements may be adapted. The results of such evaluation must demonstrate the student's achievement in the academic activity, rather than describe his/her disability.

If modifications are required due to a disability, please inform the instructor and contact the Disability and Assistive Technology Center to complete an Accommodations Request form. Phone: 346-3365 or Room 609 Albertson Hall.

FERPA

The Family Educational Rights and Privacy Act (FERPA) provides students with a right to protect, review, and correct their student records. Staff of the university with a clear *educational need to know* may also have to access to certain student records. Exceptions to the law include parental notification in cases of alcohol or drug use, and in case of a health or safety concern. FERPA also permits a school to disclose personally identifiable information from a student's education records, without consent, to another school in which the student seeks or intends to enroll.

Lecture materials and recordings for Psyc 200 Research Methods in Psychology are protected intellectual property at UW-Stevens Point. Students in this course may use the materials and recordings for their personal use related to participation in this class. Students may also take notes solely for their personal use. If a lecture is not already recorded, you are not authorized to record my lectures without my permission unless you are considered by the university to be a qualified student with a disability requiring accommodation. [Regent Policy Document 4-1] Students may not copy or share lecture

materials and recordings outside of class, including posting on internet sites or selling to commercial entities. Students are also prohibited from providing or selling their personal notes to anyone else or being paid for taking notes by any person or commercial firm without the instructor's express written permission. Unauthorized use of these copyrighted lecture materials and recordings constitutes copyright infringement and may be addressed under the university's policies, UWS Chapters 14 and 17, governing student academic and non-academic misconduct.

Help Resources

The Tutoring-Learning Center (TLC) helps students in all disciplines become more effective, confident learners. We believe all learners benefit from sharing work with knowledgeable, attentive peer tutors. The TLC offers four tutoring services:
- Academic Coaching: Build skills in studying, time management, test-taking, online learning, and more.
- Course Content: Practice problems, deepen understanding, and prepare for exams in natural resources, STEM, World Languages, and more.
- Reading/Writing: Brainstorm and refine papers, essays, lab reports, citations, résumés, scholarship applications, personal writing, and more.
- Tech Essentials: Develop computer literacy and learn to use UWSP-related applications such as Canvas, Microsoft 365, and Zoom.

To make an appointment, students can self-schedule using Navigate, contact us at tlctutor@uwsp.edu or 715-346-3568, or stop into CCC 234.

If you would like some help make an appointment with a TLC tutor through Navigate or submit writing directly for written feedback to our Online Writing Lab.

Please also see the course Canvas Home Page for more resources in the UWSP Student Support Resources module.

Inclusivity Statement

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally, or for other students or student groups.

If you have experienced a bias incident (an act of conduct, speech, or expression to which a bias motive is evident as a contributing factor regardless of whether the act is criminal) at UWSP, you have the right to report it using this link. You may also contact the Dean of Students office directly at dos@uwsp.edu.

Incomplete Policy

Under emergency/special circumstances, students may petition for an incomplete grade. An incomplete will only be assigned if extenuating medical/mental health/personal event extenuating circumstances. All incomplete course assignments must be completed by the end of the following semester.

Netiquette Guidelines

Netiquette is a set of rules for behaving properly online. Your instructor and fellow students wish to foster a safe online learning environment. All opinions and experiences, no matter how different or controversial they may be perceived, must be respected in the tolerant spirit of academic discourse. You are encouraged to comment, question, or critique an idea but you are not to attack an individual. Working as a community of learners, we can build a polite and respectful course community.

The following netiquette tips will enhance the learning experience for everyone in the course:
- Do not dominate any discussion.
- Give other students the opportunity to join in the discussion.
- Do not use offensive language. Present ideas appropriately.
- Be cautious in using Internet language. For example, do not capitalize all letters since this suggests shouting.
- Popular emoticons such as ☺ or / can be helpful to convey your tone but do not overdo or overuse them.
- Avoid using vernacular and/or slang language. This could possibly lead to misinterpretation.
- Never make fun of someone's ability to read or write.
- Share tips with other students.
- Keep an "open-mind" and be willing to express even your minority opinion. Minority opinions have to be respected.
- Think and edit before you push the "Send" button.
- Do not hesitate to ask for feedback.
- Using humor is acceptable

Adapted from:

Mintu-Wimsatt, A., Kernek, C., & Lozada, H. R. (2010). *Netiquette: Make it part of your syllabus*. Journal of Online Learning and Teaching, 6(1). Retrieved from http://jolt.merlot.org/vol6no1/mintu-wimsatt_0310.htm

Shea, V. (1994). Netiquette. Albion.com. Retrieved from: http://www.albion.com/netiquette/book/.

Religious Beliefs Accommodation

It is UW System policy (UWS 22) to reasonably accommodate your sincerely held religious beliefs with respect to all examinations and other academic requirements.

You will be permitted to make up an exam or other academic requirement at another time or by an alternative method, without any prejudicial effect, if:

- There is a scheduling conflict between your sincerely held religious beliefs and taking the exam or meeting the academic requirements; and
- You have notified your instructor within the first three weeks of the beginning of classes (first week of summer or interim courses) of the specific days or dates that you will request relief from an examination or academic requirement.
- Your instructor will accept the sincerity of your religious beliefs at face value and keep your request confidential.
- Your instructor will schedule a make-up exam or requirement before or after the regularly scheduled exam or requirement.
- You may file any complaints regarding compliance with this policy in the Equity and Affirmative Action Office.

Title IX

UW-Stevens Point is committed to fostering a safe, productive learning environment. Title IX and institutional policy prohibit discrimination on the basis of sex, which includes harassment, domestic and dating violence, sexual assault, and stalking. In the event that you choose to disclose information about having survived sexual violence, including harassment, rape, sexual assault, dating violence, domestic violence, or stalking, and specify that this violence occurred while a student at UWSP, federal and state laws mandate that I, as your instructor, notify the Title IX Coordinator/Office of the Dean of Students.

Please see the information on the Dean of Students webpage for information on making confidential reports of misconduct or interpersonal violence, as well as campus and community resources available to students. For more information see the Title IX page.